Governmental Research Notes

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WESTERN GOVERNMENTAL RESEARCH ASSOCIATION

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CONFERENCE MEETS IN LOS ANGELES

RECORD ATTENDANCE AT ELEVENTH CONFERENCE

An all time high of two hundred and three delegates participated in discussions at the Eleventh Annual Conference in Los Angeles, October 4-5. Researchers, educators, administrators, planners, students and citizens attended, representing all levels of government, as well as private organizations and others concerned with governmental research.

Six panels and three luncheon and dinner speakers reviewed current problems and prospects of governmental research in the western area. The opening discussion, led by Pierce Fazel, Chief Administrative Analyst, California Department of Finance, surveyed techniques of administrative analysis. It was made clear that administrative analysis, properly defined as a systematic, applied problem solving procedure, is essentially the same in any level or type of governmental unit. Another significant consideration noted is the increasing extent to which the analyst must do policy research in addition to organization and methods research.

Professor John Pfiffner's group outlined purposes and procedures employed in recent psychological and sociological surveys of federal agencies, conducted by the University of Southern California, and UCLA. Statistical methods were utilized to discover facts of inter-group relations affecting output, as well as the relationships between formal departmental organization and actual work practices.

The panel chaired by J. Roy Holland examined problems of reorganization research, and pointed out that reorganization must be a continuous task, entrusted mainly to people inside government. However, when a crisis demands, special commissions of outside experts can be extremely valuable. Much reorganization research was seen to be quite different from basic research in that reorganization research requires data on the immediate

PIERCE FAZEL ELECTED PRESIDENT

Pierce H. Fazel, Chief Administrative Analyst, California Department of Finance, was elected WGRA president at the annual business meeting held October 5. A. Alan Post, California Legislative Auditor, was chosen vice-president. New members of the executive committee chosen for two-year terms were Thurlow Heggland, Chief Administrative Office, San Diego County, Robert Walker, Department of Political Science, Stanford University, and Wesley McClure, City Manager, San Leandro. Richard N. Baisden, Department of Political Science, Occidental College was elected to serve out Frederick W. Weber's unexpired term.

Hold-over members now going into the second year of their two-year terms are J. Roy Holland, California Taxpayers' Association, and Paul Oppermann, Director of Planning, San Francisco. Stanley Scott, Public Administration Analyst, Bureau of Public Administration, University of California, was reelected executive secretary.

Sincere appreciation for a job well done is expressed to George Terhune, the retiring vice-president, and to the retiring members of the executive committee, Russell Barthell, Thomas S. Dabagh, and Harry Marlow.

problem only, in order to guide practical action. All members of the panel emphasized the significance of citizens' participation in reorganization studies.

A panel of experts, led by O.W. Campbell, City Manager, San Diego, answered administrative and research questions put to them by conference delegates. Among the tasks assigned were: evaluation of results of reorganization studies, determination of the optimum service period of a city or county manager, clarification of differences between a manager and chief administrative officer, and development of criteria for measuring the effectiveness of municipal organization.

Personnel and manpower problems were surveyed by the group headed by Winston W. Crouch, Director of UCLA's Bureau of Governmental Research. Recent defense activities have resulted in a loss of experienced personnel at all levels of government, and the future probably holds even more serious difficulties. Shortages now exist among typists, stenographers, doctors, nurses, correctional officers, engineering specialists, policemen and firemen. Consideration must be given to decentralized examining, night examining, and greater employment of women, elderly applicants, and the handicapped.

Edwin Cottrell conducted the panel on urban research, which agreed upon the fundamental significance, to metropolitan studies, of governmental unit and area relationships. No sure solutions to the problems were seen, although such techniques as the creation of metropolitan special districts, and intergovernmental cooperation hold promise. Annexation, city-county consolidation, and metropolitan consolidation (borough plan) are not likely to be very important in the near future.

The panel also emphasized the need for intensive field work in local governmental research, both to get at otherwise inaccessible information, and to become acquainted with popular sentiment in order that realistic and acceptable solutions may be developed.

In addressing the first luncheon meeting, Henry Reining, Jr., School of Public Administration, University of Southern California, told about his survey of Boulder City, Nevada. The project was undertaken to determine whether and how Boulder might be transferred from federal ownership to municipal corporation status. Final recommendations were for a gradual, step-by-step transfer to full municipal self-government under the Nevada constitution and laws.

At the annual dinner N. Bradford Trenham, General Manager, California Taxpayers' Association, emphasized that research and its end product--better government--are just about the only salvation for our civilization and our way of life. The fundamental aim of research is to achieve good and efficient government while preserving human liberty. Public research by local, state, and federal government experts can provide many of the answers. Private research by civic organizations, universities, taxpayers' associations, and devoted citizens leads and inspires the movement for good government.

Samuel Leask, Jr., City Administrative Officer of Los Angeles, appeared at the second luncheon meeting to review his plan for a cost-finding and work-measurement program designed to provide a factual basis for city budget review. Modern business already recognizes the need for such programs and makes wide use of them. Government cannot afford to be different.

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WESTERN GOVERNMENTAL RESEARCH REPORTS

An Annotated Checklist Published Quarterly
by the
Western Governmental Research Association

Major Headings

Counties and Districts	Municipal and Metropolitan Problems	Public Works
Defense	Natural Resources	Recreation
Economics and Labor	Organizational Bulletins	Social Problems
Education	Personnel	State Government
Health and Welfare	Planning, Housing and Redevelopment	Taxation and Assessment
Legal Problems and Law Enforcement		

COUNTIES AND DISTRICTS (See "Municipal and Metropolitan Problems")

California. Senate. Interim Committee on Highways, Streets and Bridges, Final Report. 32p Sacramento, 1951
Considers problems of county road administration.

California. University. Bureau of Governmental Research, County Administered Fire Protection; A Case Study in a Metropolitan Area; by James Trump and Morton Kroll. 89p Los Angeles, 1951
Surveys the organization developed by the Los Angeles County Fire Protection Districts in conjunction with the County Forester and Fire Warden Department.

Contra Costa County Taxpayer's Association, Professional Staff Organization of County Administrators' Offices; by Harry L. Morrison, Jr. 4p Martinez, 1951
Compares salaries, qualifications, and titles of staff assistants in California county administrators' offices.

County Supervisors Association of California, County Government in California. 143p Sacramento, 1951
Surveys the organization, administration, finance and functions of California counties. Prepared by the Bureau of Governmental Research, UCLA.

____, Digest of 1951 Legislation Affecting Counties. 151p Sacramento, 1951

First National Trust and Savings Bank of Santa Barbara, Facts Behind the Fame of Santa Barbara and Santa Barbara County. 64p Santa Barbara, 1950
An illustrated brochure describing the attractions of Santa Barbara and vicinity.

Kroeger, Louis J., and Associates, Charter and Administrative Survey: Monterey County, California. 112p San Francisco, 1951
Discusses administrative management and fiscal operations, describes the operation of the various county offices, and makes recommendations for improvements including employment of a chief administrative officer.

Los Angeles County. Chief Administrative Officer, Recommendations with Regard to Proposed 1951 Salary Increases to Bring County Employees to a Prevailing Wage. 95p Los Angeles, 1951
Determines prevailing wage ranges for positions in private industry comparable to those in the county service; makes recommendations in accordance therewith.

Utah Association of County Officials, Utah Counties Magazine. 64p (V. 1, no. 1, July 1951)
The initial issue features a report of the 28th Annual Convention of the Association of County Officials and brief descriptions of the various Utah counties.

DEFENSE

Oregon. Director of Civil Defense, Oregon Civil Defense Plan. n.p. Salem, 1951
Describes the over-all civil defense organization for the state of Oregon.

ECONOMICS AND LABOR

California. Assembly. Interim Committee on Industrial Safety, Report. 38p Sacramento, 1951
Recommends a vigorous educational campaign for teaching safety, strengthening the enforcement arm of the state division of industrial safety, study of the safety problems of waterfront workers, and permanent assignment of safety engineers to the lumber industry.

California. Department of Employment. Division of Research and Statistics, Economic Factors Affecting the Cost of Unemployment Insurance in California. 110p (Report 420, no. 1) Sacramento, 1950
Discusses the California labor market, benefit payments in California, and prospects for 1951-60.

____. ____. Farm Placement Service, Annual Farm Labor Report 1950. 44p Sacramento, 1951
Describes the organization of the farm placement service and discusses county advisory committees, farm labor offices, placement operations, labor information services, wages, labor contractors, housing, transportation, and mechanization.

California. Department of Industrial Relations. Division of Labor Statistics and Research, Disabling Work Injuries to Carpenters in California, 1949. 6p San Francisco, 1951
Analysis of 4,599 lost-time work injuries to carpenters in terms of the operation being performed, the employing agency, the accident type, and the nature of the injury.

California. Legislature. Joint Legislative Committee on Agriculture and Livestock Problems, Special and Partial Report. 16p Sacramento, 1951
Discusses problems relating to the shipment of eggs into California.

California. Senate. Fact-Finding Committee on San Francisco Bay Ports, The Water-Borne Trade of Ports in the San Francisco Bay Area. 194p Sacramento, 1951
Studies water-borne commerce of San Francisco Bay ports, compares this trade with that of other major U.S. ports, and reviews factors affecting San Francisco's commerce.

Idaho. University. Department of Social Science, Federal Grants-in-Aid to Idaho, 1938-1948; by Rosemary A. Classen. 226p Moscow, Idaho, 1951
Studies the development, the trends, and the results of the various federal grants-in-aid in Idaho.

Industrial Survey Associates, Direction Finding (No. 19, September 1951)
Reviews a publication of the National Security Resources Board on industrial dispersion, discusses industrial development in Denver and Colorado, and comments on a study of tidal currents by the U.S. Coast and Geodetic Survey.

____, The Future of Industry in the San Bernardino Valley. 60p San Francisco, 1951
Discusses the basic economic pattern of the valley, industrial location factors, present and potential industry, and methods of promotion.

Oregon. Fair Employment Practices Advisory Committee, A Law in Action, Oregon's Fair Employment Practices Act 1949-50. 8p Salem, 1950
The Committee's first report considers complaints, educational programs, and plans for the future.

San Francisco Bay Area Council, Industrial Land Values in the San Francisco Bay Area. 30p 1951
Reviews the economic development of the Bay Area as compared with other regions, and analyzes the growth of land values in the Bay Area during the past twenty years.

Washington. State College. School of Economics and Business. Bureau of Economic and Business Research, The Washington Tourist Survey 1950; by Robert R. Lanzillotti. 62p (Recreational resource studies, bulletin no. 17) Pullman, 1951
Discusses the volume and geographic origins of Washington's tourists, tourist expenditure patterns, vacation destinations, travel patterns, and tourist comments.

Washington State Federation of Labor, Summary of Legislative Activities at the Washington State Legislature in Thirty-Second Regular Session and Special Extra Session. 28p Olympia, 1951
Outlines the Federation's legislative aims and accomplishments, summarizes all bills of direct interest to labor, and tabulates the votes of all legislators on key measures.

EDUCATION (See "Personnel")

California. Department of Education. Division of State Colleges and Teachers Education. The Study of Public Administration in California State Colleges: A Committee Report; by Elliott W. Guild. 134p Sacramento, 1951
Discusses the need for and objectives of training in public administration, and reviews courses in the public administration curriculum, staff resources for teaching in public administration, present facilities and costs, the selection of students, and the function of the community as a supplement to college training.

California. Senate. Committee on Education, Report of Hearings on Fall River Unified School District. 19p Sacramento, 1951
Recommends that alleged subversive activities in the district be investigated by the Senate Interim Committee on Un-American Activities, the attorney general, the Shasta County grand jury, and the state department of education.

____. ____. Committee on 24-Hour Schools for Boys and Girls, Report. 31p Sacramento, 1951
Expresses the view that establishment and operation of 24-hour schools is sound economy.

Denver. University, School of Public Administration. n.p. Denver, 1951
Describes the school's purpose, areas of focus, programs of study, and internship plan.

HEALTH AND WELFARE

California. Assembly. Interim Committee on Finance and Insurance, Final Report. 23p Sacramento, 1951
Gives the legal history and present status of "prepaid" medical plans and health services in California.

California Tuberculosis and Health Association, Tuberculosis in Tulare County 1951; by E.P. Von Allmen. 63p Tulare, 1951
Considers the people and resources of the county, the tuberculosis problem in the county from 1945 to 1950, and facilities for dealing with the problem.

Colorado. Commission on State Institutions, Final Report. 9p Denver, 1951
Presents recommendations concerning the Fort Lewis School, the Soldiers' and Sailros' Home, various institutions for wards of the state, and the state penitentiary.

County Supervisors Association of California, Public Assistance Costs in California. 8p Sacramento, 1951
A trend study of public assistance costs in California covering the fiscal years 1947-48 to 1950-51 inclusive.

Hawaii. University. Legislative Reference Bureau, The Department of Public Welfare; An Administrative Survey. 79p Honolulu, 1951
Describes the department of public welfare of the territory, the territorial and local public welfare boards, the office of the deputy director and program administrator, the facilities of the public welfare department, and the administration of the territorial public assistance program.

San Bruno. City Engineer, Report on Request to Fluoridate the Municipal Water Supply. 11p San Bruno, 1951
Reviews material pertaining to the addition of sodium silico fluoride to municipal water supplies for the purpose of promoting resistance to tooth decay. Concludes that such activity should be carried on by private enterprise rather than by local government.

San Diego. Department of Social Welfare, Community Program of Preventive Social Action. 39p San Diego, 1951
Discusses the over-all program, district and neighborhood operations, staff duties, license investigations, and methods of work.

San Jose. City Physician, Report to City Manager's Meeting on Emergency First Aid Station. 6p San Jose, 1950
Describes the first year of operation of the joint city-county first aid station.

LEGAL PROBLEMS AND LAW ENFORCEMENT

California. Department of Corrections, Prisoner Transportation Manual. 47p Sacramento, 1951
Describes methods of transporting persons under restraint.

California. Department of Education. Division of State Colleges and Teacher Education, Occupational Training for Law Enforcement in the California State Colleges; by Willard E. Schmidt. 79p Sacramento, 1951
Surveys the need for a law enforcement curriculum, and examines law enforcement employment opportunities, placement, and enrollment. Recommends law enforcement training at California state colleges.

California. Senate. Interim Judiciary Committee, Progress Report. 62p Sacramento, 1951
Discusses the department of mental hygiene, adult authority and prisons, criminal procedure, juvenile laws, probation and parole, real property, legislative proposals of the state bar, municipal courts, and legal education and admission to the bar.

California. Youth Authority, A Guide for Juvenile Control by Law Enforcement Agencies; by John P. Kenney. 31p Sacramento, 1951
Outlines procedure for the creation of juvenile units within law enforcement agencies, and discusses the functions, organization, and personnel of such units.

San Jose. Police Court, Police Court. 19p San Jose, 1951
Describes the organization and operation of the San Jose police court, and the future traffic court pattern under the California inferior court reorganization law.

MUNICIPAL AND METROPOLITAN PROBLEMS (See "Health and Welfare" and "Planning, Housing, and Redevelopment")

Bollens, John C. and Scott, Stanley, Local Government in California. 154p Berkeley, University of California Press, 1951
Analyzes the functions, finance, and administration of California cities, counties, and special districts. A section is devoted to the problems of metropolitan areas.

Hawaii. Territorial Highway Department. Hawaii Highway Planning Survey, Parking Survey of the Central Business District of the City of Honolulu. 151p Honolulu, 1951
Considers traffic, parking demand, usage and supply, parking space deficiency, and truck parking in the central business district.

San Francisco. Parking Authority, The San Francisco Parking Authority Reports. 6p San Francisco, 1951
A statement on the present status of San Francisco's off-street parking program.

Santa Rosa (Calif.), Revised Classification of Accounts as of June 6, 1951. 9p Santa Rosa, 1951
New classifications of funds, revenues, expenditures, and objects.

NATURAL RESOURCES

California. Assembly. Interim Committee on Fish and Game, Report. 140p Sacramento, 1951
Discusses upland game problems, waterfowl, inland fishery and netting, kelp harvesting, problems of the Colorado, and the reorganization of the division of fish and game.

California. Water Resources Board, Water Resources of California. 648p (Bulletin no. 1) Sacramento, 1951
Analyzes drainage basins, precipitation, runoff, flood flows, and water quality in seven California areas.

New Mexico. Economic Development Commission, Water and the Economic Development of New Mexico. 31p Santa Fe, 1951
Discusses the major factors of the water problem, ground water, rainmaking, unused water in the San Juan River, hydroelectric power, watershed preservation, fish and wildlife, and the state water plan. A special supplement contains three articles on rainmaking.

Washington. Pollution Control Commission, Clean Water and You. 47p Olympia, 1951
Discusses the pollution control commission's staff and program, other pollution control agencies in the state, drainage areas, the economic values of state waters for commercial fish and of irrigation waters, and present and future pollution correction programs.

ORGANIZATIONAL BULLETINS

Colorado Municipal League, Colorado Municipalities. 19p (V. 27, no. 9) Boulder, September 1951
Features articles on highway planning and rate making for municipally owned utilities.

Contra Costa Inter-Governmental Conference, Minutes of the Meeting of September 12, 1951. 4p Martinez, California, 1951
Reports on the initial meeting of this organization.

Washington. University. Bureau of Governmental Research and Services (in cooperation with the Association of Washington Cities), Washington Municipal Bulletin. (No. 133, July 1951)
Contains the proceedings of the 17th Annual Convention of the Association of Washington Cities.

PERSONNEL

Colorado Municipal League, Municipal Salaries and Wages in Colorado Cities of the Second Class, 1950. 49p Boulder, 1951

U.S. Department of the Interior. Bureau of Reclamation. Regional Office. Personnel Division, Third Annual Administrative and Accountant Training Program. 100p Boise, 1951
Discusses recruitment and assignment of trainees, selection of training participants, training orientation, the bureau's relations with colleges of the Northwest, and the present location of former trainees.

PLANNING, HOUSING AND REDEVELOPMENT (See "Municipal and Metropolitan Problems" and "Recreation")

Albuquerque and Bernalillo County. Planning Commission, Albuquerque Plans 1950. 19p Albuquerque, 1951
Discusses the activities of the planning commission in relation to the master plan, subdivisions, communities, census tracts, street names, public relations, and budget.

Humboldt County (Calif.). Planning Commission, Tentative Master Plan of Beaches, Parks and Recreation. 39p Eureka, 1951

Los Angeles County. Regional Planning Commission, Where Now, Brown Cow? 25p Los Angeles, 1951
A general survey of the Los Angeles County dairy industry with particular emphasis on planning for the Artesia district.

Los Angeles Metropolitan Traffic Association, Express Motor Coach Service Suggested for the Freeways. n.p. Los Angeles, 1951
Discusses existing transit routes, suggested express motor coach routes, and transit trips entering and leaving the central business district.

Oregon. University. Bureau of Municipal Research and Service, Memorandum of Proposed Planning Legislation for Control of Urban Fringe Expansion. 5p Eugene, 1951
Discusses the problems surrounding extension of urban arterials into suburban areas, minimum lot sizes and construction standards for fringe areas, and the conflicting jurisdictions of adjacent city planning commissions.

San Francisco. Department of City Planning, The Cost of Driving to Work in San Francisco. 11p (Planning monograph no. 9) San Francisco, 1951
Shows the cost to typical individuals of driving to work, and compares this with the cost of using public transportation.

Seattle. Planning Commission, Population, Metropolitan Seattle. 6p Seattle, 1950
Discusses population trends, spatial distribution, age composition, and other special problems. Includes an annotated bibliography.

____. ____, University-Wallingford Study, Part Two. 26p Seattle, 1951
Makes specific recommendations concerning neighborhood educational and recreational facilities in the university district, and in Wallingford.

PUBLIC WORKS (See "Municipal and Metropolitan Problems")

California. Department of Public Works. Division of Water Resources, Feasibility of the Reclamation and Conveyance of Sewage from San Francisco, Peninsula Cities and Communities, and San Jose, for Use in Santa Clara County. 52p Sacramento, 1951

Colorado Municipal League, Financing Municipal Streets and Highways in Colorado; by E.T. Halaas. 62p Boulder, 1951
Discusses the Colorado highway system, general city growth and financial developments, street expenditures as a factor in city budgets, financing city streets in Colorado, equity in highway taxation, and the financing of street requirements in the state.

Fresno. Department of Public Works, Survey of Service Clubs on a 6-Month Trial for the Proposed One-Way Plan. 1p Fresno, 1951
Reveals that a majority favored the proposed six-month trial.

Los Angeles. Bureau of Budget and Efficiency, Financing Public Improvements in the City of Los Angeles. 18p Los Angeles, 1951
Recommends that an annual capital improvement budget be submitted by the mayor to the council concurrently with the proposed budget for the ensuing fiscal year, and prescribes a procedure for the development of a capital improvement budget.

RECREATION

California. Recreation Commission, Off-Post Recreation for Servicemen and Women. 27p (Publication no. 12) Sacramento, 1951
A guide for communities for the development of recreational facilities for military personnel.

Fresno. Joint Recreation Board, Manual of Policies and Procedures. 71p Fresno, 1951
Reviews the Fresno playground program with emphasis on organization and conduct of playground activities, personnel policies, and relationships in playground work. Includes a directory of Fresno's recreational facilities.

Los Angeles Metropolitan Recreation and Youth Services Council, First Annual Report. 7p Los Angeles, 1951
Discusses the Council's purpose, organization, work, and future plans.

SOCIAL PROBLEMS

California. Board of Corrections. Research Committee, California Prisoners 1945-1949; by Ronald H. Beattie. 92p Sacramento, 1951
An analysis of admissions to and releases from California prisons, January 1, 1945-December 31, 1949.

STATE GOVERNMENT

California. Assembly. Interim Committee on Elections and Reapportionment, Report. 153p Sacramento, 1951
Discusses the legal and historical background of reapportionment in California, and factors in the 1951 reapportionment; digests hearings held by the subcommittee.

California. Legislative Auditor, Analysis of the Budget Act and Special Appropriation Measures Adopted by the Legislature at the 1951 Regular Legislative Session. 23p Sacramento, 1951
Summarizes the California expenditure program for the fiscal year 1951-1952.

California. Senate. Special Committee on Legislative Representation, A Complete List of Legislative Advocates Registered for the 1951 Legislative Session. 23p Sacramento, 1951

California. University. Bureau of Governmental Research, Legislative Assistance: Some Staff Services Provided for Legislatures; by Lawrence W. O'Rourke. 39p Los Angeles, 1951
Describes the work of legislative councils, congressional staff services, and informational aids to the California legislature.

Commonwealth Club of California, "How Should Legislative Investigating Committees Operate?" Transactions (V. 27, no. 27, July 2, 1951)
Features the report of the club's section on the administration of justice.

Hawaii. University. Legislative Reference Bureau, "State" Elections Prior to Admittance into the Union; by Daniel W. Tuttle, Jr. 45p (Report no. 1) Honolulu, 1951
Describes the procedures by which a number of American territories organized de facto state governments without the sanction of enabling acts, prior to their admittance into the Union.

Los Angeles Chamber of Commerce. State and Local Government Department, 1951 Interim Committees of the California Legislature. 47p Los Angeles, 1951
Lists the subjects studied, membership, and appropriations to Assembly, Senate, and Joint Interim Committees, catalogs all measures referred to such committees, and includes an alphabetical list of legislators.

New Mexico. University. Department of Government. Division of Research, Proposed Constitutional Amendments in New Mexico 1951; by Charles B. Judah. 16p (Publication no. 29) Albuquerque, 1951
Summarizes and comments upon amendments relating to the state board of education, the sale of liquor to Indians, salaries of judges, municipal bond elections, absentee voting, salaries of legislators, and non-partisan selection of judges.

Utah. Governor, Message of Governor J. Bracken Lee to the Twenty-Ninth Legislature of the State of Utah 1951. 27p Salt Lake City, 1951

Utah Foundation, The Utah Department of Business Regulation. 3p (Report no. 77) Salt Lake City, 1951
Describes the organization and operation of the department of business regulation.

Wyoming. State Accountancy Board, Report to the Legislative Interim Committee Covering Accounting and Fiscal Procedures of the State of Wyoming. 9p Cheyenne, 1950
Discusses accounting centralization, fiscal periods, procedures, budgetary controls, purchasing procedures, inventories, and auditing.

Wyoming Taxpayers Association, Federal Subsidies to State Services. 9p (Report no. 22) Cheyenne, 1951
Discusses 1951 allocations of federal grants-in-aid in Wyoming and other states.

TAXATION AND ASSESSMENT

California. Board of Equalization, Property Tax Assessment, San Bernardino County. 105p Sacramento, 1951
Discusses the taxable resources of the county, the volume of assessment work, and recommended improved procedures.

California. Legislative Auditor, Report on Cost and Characteristics of the Audit Program in Enforcement of the California Sales Tax. 125p Sacramento, 1951
Describes the scope, cost, and results of the California audit program; outlines sales tax audit methods employed in other states.

Citizens' Public Expenditure Survey Inc. of New York State, The Highway Use (Weight-Distance) Tax in the State of Oregon; by W. Earl Weller. n.p. Albany, 1951
Describes the theory and practical application of the Oregon weight-distance tax.

Washington. Tax Commission. Excise Tax Division, Fifteenth Annual Statistical Report of Revenue from Excise Taxes, Year of May 1, 1949 to April 30, 1950. 10p Olympia, 1951

IN THE NEWS

Charles W. Flanagan, who has served on the staff of the L.A. County chief administrative officer, the California Taxpayers Association, the Monterey County Tax Council, and more recently, the California Legislative Auditor, has accepted a position as budget administrator with the Air Materiel Command, Dayton, Ohio.

Harry L. Morrison, Jr., of the Contra Costa County Taxpayers' Association, has announced his agency's participation in two new experiments in political and administrative study. First is the organization of a Richmond Area Citizens' Committee on Municipal Affairs, to examine local governmental problems in Richmond, El Cerrito, and San Pablo. Second, is the establishment of a Contra Costa Inter-Governmental Conference, made up of administrators from all local governments in the area. The Conference will serve as a forum for the discussion of mutual problems.

Miss Evelyn Huston, Documents Librarian, California State Library, and formerly a member of WGRA's executive committee, was elected treasurer of the California Library Association at that organization's recent conference in San Francisco.

Elwyn H. Odell, associate professor of political science, Central Washington College of Education, Ellensburg, is currently engaged in a study of voting behavior in the state of Washington over the past thirty years. His report will be published later this year.

In the L.A. City Administrator's Office, George Terhune has been advanced to the position of Chief Administrative Analyst, Joseph F. Base to Principal Administrative Analyst, Frank Winfield and Robert Ingman to Senior Analysts, and Duane Tuttle to Administrative Analyst. Joseph W. Hawthorne, former General Manager of the Civil Service Department, has been appointed Assistant City Administrative Officer. Frank Lowe, formerly of Lockheed, has moved into the second exempt position of Assistant CAO. Mr. Hawthorne heads the Administrative Management Division of the office, and Mr. Lowe heads the Budgetary Administration Division.

GOVERNMENTAL RESEARCH NOTES

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THE JOB FINDER

Positions Available

Monterey County has announced a nationwide search to fill its newly created position of county administrative officer. Starting salary $10,000. Qualification, demonstrated ability to work as the agent of an elected board. Deadline, December 15, 1951. Contact County Personnel Officer, Court House, Salinas, California,

The 12th U.S. Civil Service Region office, 630 Sansome St., San Francisco 11, has announced examinations for the following positions:

Junior professional assistant, salary $3100, Jan. 2, 1952; filing deadline, Dec. 17. Budget examiner and organization and methods examiner, salary $3825-$5400, no date and no deadline. Personnel assistant and officer, placement assistant and officer, employee relations assistant and officer, employee counselor, personnel rating examiner, position classifier, and salary and wage analyst, salary $3825-$5400, no date and no deadline. Economist, analytical, statistical, and survey statistician, salary $3825-$7600, no date and no deadline. Employment to be in California, Arizona and Nevada.

Oregon has a vacancy for an administrator for the blind, salary $5280. Applicants should have extensive experience in rehabilitation work, plus excellent administrative ability. Contact Mr. Walter E. Snyder, Assistant Superintendent, Commission for the Blind, Oregon State Dept. of Education, Salem.

Positions Wanted

The Department of Government Management, University of Denver, has announced the graduation, in September 1951, of its 13th class of government management fellows. Further information regarding these nine promising candidates for public service careers can be obtained by contacting John W. Ingram, Coordinator, Government Management Program, University of Denver, 1420 Court Place, Denver.